

**TROY BOARD OF COMMISSIONERS  
REGULAR MONTHLY MEETING  
MONDAY, SEPTEMBER 14, 2020, 5:00 PM**

The Town of Troy Board of Commissioners met in the Board Room of the Troy Town Hall with Mayor Sherri Harris Allgood presiding.

**BOARD MEMBERS PRESENT:** Mayor Allgood, Mayor Pro Tem Bruce Hamilton, Commissioners Kayren Brantley, Angela Elkins, Wallace Jones and Damon Prince.

**BOARD MEMBERS ABSENT:** No one was absent.

**TOWN STAFF PRESENT:** Manager Greg Zephir, Clerk/Finance Officer Cathy Maness and Police Chief James Atkins and Assistant to Manager Dylan Powell.

**MEDIA PRESENT:** Tammy Dunn with the Montgomery Herald

**OTHERS PRESENT:** David Allgood, Craig Jones, Mrs. Darren Shopbell and Terry Crews.

**CALL TO ORDER, INVOCATION AND PLEDGE OF ALLEGIANCE:** Mayor Allgood called the meeting to order and Mayor Pro Tem Hamilton gave the invocation. Mayor Allgood led the Pledge of Allegiance to the flag.

**WELCOME AND SPECIAL RECOGNITIONS:** Mayor Allgood welcomed everyone to the meeting.

**PUBLIC FORUM:** Mayor Allgood opened the public forum for comments. No one was present with comments.

**MINUTES** of the June meetings were approved as written on motion by Comm. Brantley and second by Comm. Elkins. All voted approval.

**PUBLIC HEARING – 2020-2021 BUDGET:** Mayor Allgood opened the public hearing and stated this is a properly advertised public hearing to receive public comment regarding the proposed fiscal year 2020-2021 annual budget. As required, the proposed budget is a balanced budget. The proposed budget does not seek any increases in the tax rate, water and sewer rates or the garbage collection rate. No one was present with comments and the public hearing was closed.

**CONSENT AGENDA:**

**A. ADOPTION OF THE FISCAL YEAR 2020-2021 ANNUAL BUDGET:** Having had the required public hearing the annual budget is ready for final adoption by the board of commissioners. (Budget Ordinance follows at end of minutes.)

**B. APPROVAL TO ENTER A FINANCING AGREEMENT WITH BB&T FOR THE TOWN'S PROPOSED REPAVING PROJECT:** The town manager is proposing the town enter into a financing agreement with BB&T (who presented the lowest interest rate) in order to commence with a road repaving project that would resurface nearly 20 streets throughout the town (approximately 10,600 linear feet of road).

**C. APPROVAL FOR NOTICE OF AWARD FOR BILHEN PUMP STATION PROJECT:** The town's engineering company hosted the bid opening for the Bilhen pump station project. The replacement of the pump station is the first part of a two (2) part project. After the opening of the bids the lowest, responsive, responsible bidder was Carolina Bridge Company, Inc at \$548,277.19.

**D. RESOLUTION TO SUBMIT APPLICATION FOR THE AIA-GRANT FOR SEWER ANALYSIS:** The state is accepting applications for the Asset Inventory Assessment Grant. This grant, if awarded, will provide funding to digitize all of the sewer lines throughout the town, GPS all lines, access points, and cleanouts, as well as create a short-term and long-term capital improvement plan.

**E. APPROVAL OF RESOLUTION TO NCDOT REQUESTING A CAUTION LIGHT AT THE INTERSECTION OF SHILOH ROAD AND NC 109:** The intersection of Shiloh Road and NC 109 has been the site of several traffic accidents as well as the site of two (2) fatalities over the last few years. The town manager is requesting approval from the board to request NCDOT to install a caution light at this intersection in order to provide enhanced traffic safety.

**F. APPROVAL FOR ROAD NAME CHANGE (WRIGHT WAY TO VETERANS DRIVE:** Ameriquel Aseptic is requesting the town change the name of Wright Way to Veterans Trail. The company is wishing to move past the Wright Food memories, and pay tribute to the nation's service branches. Ameriquel Aseptic is a proud employer of veteran's and would like to solidify partnership with the road name change.

**G. APPROVAL TO SET 2ND PUBLIC HEARING FOR COVID-19 CDBG FUNDING:** The administration department had hoped to be able to host the required 2<sup>nd</sup> public hearing in order to apply for the recently

released COVID-19 CDBG funding, however, the estimates from the service provider will not be received until mid-week this week. The proposal would include running high speed internet cabling and fiber throughout the town in order to enhance this service. It is being proposed that the public hearing be set for 5:00 p.m. on September 28<sup>th</sup> in order to be able to submit the application on the first available date of October 1<sup>st</sup>.

Mayor Pro Tem Hamilton asked about the large discrepancy between bids on the Bilhen Street Sewer Project. Mgr. Zephir stated we went out for bids on engineers. They conducted the bid opening and reviewed all the bids submitted. They (Withers Ravenel engineers confirmed the numbers to be accurate and checked out the bidders. All prices aligned.

Comm. Prince asked if the paving company feels they can completed all the paving before cold weather. Mgr. Zephir stated the contractor feels he can complete the project by Thanksgiving.

The consent agenda was approved as presented on motion by Comm. Elkins and second by Comm. Brantley. All voted approval.

**MANAGER'S REPORT:**

- Over the last few weeks public works has undertaken several maintenance and repair/replacement projects. Two specific projects that will be coming up within the next 2-3 weeks is the improvements and repairs at the playground at Lowe Warner park and the installation of a playground facility at Peabody park. In addition to this, the crews are getting preparations in order to begin the pruning of the trees downtown in order to prepare for the installation of Christmas lights, which will take place within the next 45 days.
- The administrative staff completed and submitted to the county its plan for utilizing the COVID-19 state funding that was specified for municipal use. In addition to the acquisition of PPE for town staff and town facilities, the plan also calls for technological improvements with the installation of wi-fi internet and hotspot access along the main street area in order to allow for those that need internet access to do so for free. In working with Spectrum, the administrative staff utilizes town hall as the central hub and extends service to the areas that include large parking areas. These areas would include the Cashpoints parking lot, the amphitheater parking lot, town hall parking lot, and the courthouse parking lot. This project is separate from what the town hopes to receive funding for, but provides an immediate upgrade on available, and reliable, internet service for the town's citizens.
- Due to Governor Cooper's executive orders it has been difficult at best to host any community events, and in some cases operations. The senior center staff has been fully engaged with its senior participants, even if they can not be there personally. On September 21<sup>st</sup> the senior center staff will be utilizing Lowe Warner baseball field and its parking lot to host a version of its annual luau, except this event will allow for spaced out picnic tables and "drive-in dining". The senior center staff is dedicated to providing for not only the town's seniors, but all seniors in Montgomery County.
- As mentioned above, the governor's executive orders have limited the ability to host any events in town over the last 6 months. One of the town's biggest fall events, the BBQ cook-off, to be held on October 31<sup>st</sup> is still being planned. In addition to this event, the annual Trunk-or-Treat event is still being planned. In the event that the BBQ cook-off is not allowed to go on, the entire town staff has been working on a plan that would allow for the Trunk-or-Treat event to continue, if for nothing else than to give the children of this town and county something to look forward to. The plans are being made that would enable the event to continue with safety measures in place. As the date gets closer more information will be provided in order to solicit help from the community to participate.
- **DATES TO REMEMBER:**  
**September 21<sup>st</sup> – Senior Luau (drive -thru event) with limited outdoor seating**  
**All events at the Troy Town Stage have been postponed until further notice.**


**MAYOR/COUNCIL REPORTS:**

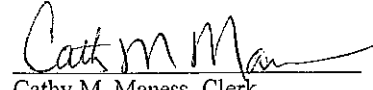
Comm. Prince asked what will happen with Christmas Tree Lighting if executive order is not lifted. Mgr. Zephir stated we are trying to come up with options. The Christmas Day Dinner is also in question. We can not put people at risk.

Mayor Allgood reminded everyone of the public hearing scheduled for September 28, 2020 at 5:00 pm. *(This public hearing was later postponed to a future date.)*

The meeting adjourned at 5:25 PM on motion by Comm. Brantley and second by Comm. Elkins. All voted approval.

Respectively submitted,

  
 Sherri Harris Allgood, Mayor

  
 Cathy M. Maness, Clerk

**BUDGET ORDINANCE**  
**TOWN OF TROY**  
**2020/2021**

BE IT ORDAINED by the Board of Commissioners of the Town of Troy:

**Section 1. General Fund Expenditures:**

The following amounts are hereby appropriated for operation of the Town of Troy General Fund to be accounted for utilizing the chart-of-accounts as provided for in the NC Local Government Accounting Procedures and implemented by the Town of Troy, for the year beginning July 1, 2020 and ending June 30, 2021.

Governing Body	\$	235,617.
Administration	\$	514,807.
Police Department	\$	825,310.
Fire Department	\$	87,900.
Inspections	\$	157,350.
Essential Services Department	\$	690,420.
Senior Center	\$	133,336.
Recreation Department	\$	75,221.
Troy Recreation Complex	\$	406,089.
Capital Outlay	\$	131,880.
Debt Service	\$	192,481.
<b>Total Appropriations</b>	<b>\$</b>	<b>3,450,411.</b>

**Section 2. General Fund Revenues:**

It is estimated that the following amounts will be available during the fiscal year beginning July 1, 2020 and ending June 30, 2021 to meet the above appropriations in the General Fund.

Property Taxes	1,108,000.
Other Taxes, Licenses, Penalties and Payments in Lieu of Taxes, Misc	12,155.
Inter Governmental Revenues	129,250.
Service Fees, Sales, Rents, Assessments	15,100.
Sales & Use Tax	764,000.
Franchise/Communications Tax	292,000.
Powell Bill Allocation	92,000.
Troy Recreation Complex Revenues	290,295.
Interest Income	750.
Sanitation Charges	95,000.
Contribution from WS-Admin & Debt	85,824.
Capital Lease/Asset Sales	455,000.
Fund Balance Appropriated	41,537.
Powell Bill Fund Balance Appropriated	69,500.
<b>Total General Fund Revenues</b>	<b>\$ 3,450,411.</b>

**Section 3. Water and Sewer Expenditures:**

The following amounts are appropriated in the Water and Sewer Fund for the year beginning July 1, 2020 and ending June 30, 2021.

Water Operations	974,500.
Sewer Operations	310,785.
WWTP Operations	329,997.
Capital Outlay	77,000.
Debt	122,629.
<b>Total Appropriations</b>	<b>\$ 1,814,911.</b>

**Section 4. Water and Sewer Revenues:**

It is anticipated the following revenues will be available in the Water and Sewer Fund for the year beginning July 1, 2020 and ending June 30, 2021.

Water Sales	835,000.
Sewer Sales	779,911.
Water Tap Fees	1,400.
Sewer Tap Fees	1,400.
Reconnect & Late Fees	24,500.
Interest Earned	700.
Surcharge & Analysis Fees	70,000.
Handy Sanitary/Montg Co. – Sewer Fees	101,000.
Miscellaneous/Schools Pump Station	1,000.
Proceeds from Capital Lease	-
Capital Reserve Fund Balance Appropriations	-
<b>Total Water &amp; Sewer Revenues</b>	<b>\$ 1,814,911.</b>

**Section 5. Capital Reserve Funds Reserves:**

Fire Truck - Capital Reserve	256,500.
Fire Equipment – Capital Reserve	7,454.
Recreation & Beautification- Capital Reserve	30,247.
Wastewater Reserve - Capital Reserve	313,735.
Economic Development – Business Center Res	-
Equipment Capital Reserve	7,040.
<b>Total Capital Reserves</b>	<b>\$ 614,976.</b>

**Section 6. Capital Reserve Funds Revenues:**

Interest - Fire Truck	200.
Fund Balance Fire Truck	246,300.
Contrib. From General Fund-Fire Tk	10,000.
<b>Total Fire Truck Reserve</b>	<b>\$ 256,500.</b>
Interest – Fire Equipment Reserve	15.
Fund Balance – Fire Equipment	7,439.
Contrib. From General Fund-Fire Equipment	-
<b>Total Fire Equipment Reserve</b>	<b>\$ 7,454.</b>
Interest – Recreation & Beatification Reserve	35.
Fund Balance – Recreation & Beautification	30,212.
Contrib. From General Fund-Beautification	-
<b>Total Recreation &amp; Beautification Reserve</b>	<b>\$ 30,247.</b>

Fund Balance Wastewater Reserve	313,245.
Interest - Wastewater Reserve	490.
Contrib. From Water & Sewer Fund Balance	-
<b>Total Wastewater Capital Reserve</b>	<b>\$ 313,735.</b>
Fund balance – E.D.-Business Center Cap Res	-
Interest – Business Center Cap Reserve	-
<b>Total Economic Development Capital Reserve</b>	<b>\$ -</b>
Fund balance – Equipment Reserve	7,025.
Interest – Equipment Reserve	15.
<b>Total Equipment Capital Reserve</b>	<b>\$ 7,040.</b>
<b>Total Capital Reserve Fund Revenues</b>	<b>\$ 614,976.</b>

**Section 7. Taxes Levied:**

There is hereby levied a tax rate of \$.46 per \$100.00 for the purpose of raising the revenue from current year's ad valorem property tax for taxable property as listed for taxing purposes as of January 1, 2020. Such rates are based on an estimated total valuation of property for purposes of taxation of \$230,437,929 (100% valuation) with anticipated collection rate of 95%.

The Board of Commissioners does hereby appoint Deputy Clerk Sherry Robinson, to serve as Tax Collector, and Town Clerk Cathy M. Maness, Deputy Clerks, Amy Vuncannon, Michelle Capel and Karina Ortiz to serve as Deputy Tax Collectors for fiscal year 2020-2021.

**Section 8. Utility Rates & Fees:**

The Water & Sewer Rates will increase this year . The Water/Sewer Rate Schedule is attached to this ordinance. The sanitation collection fee of \$6.50 per month (\$1.50 per week) per household continues at the same rate as 2019-2020 with payments applied as follows: 1st-Sanitation Fees, 2nd-Sewer Fees, 3rd Late Fees/Reconnection Fees and last Water Charges.

**Section 9. Appropriation Transfers:**

The Budget Officer is hereby authorized to transfer appropriations as contained herein under the following conditions:

- He may transfer amounts between line item expenditures within a department without limitation and without a report being required.
- He may transfer amounts up to \$10,000.00 between departments, including contingency appropriations, within the same fund. He must make an official report on such transfers at the next regular meeting of the Governing Board.
- He may not transfer any amounts between funds, except as approved by the Governing Board in the Budget Ordinance as amended.

**Section 10. Distribution:**

Copies of this ordinance shall be furnished to the Finance Officer and to the Budget Officer of the Town of Troy to be kept on file by them for their direction in the disbursement of funds.

Adopted this the 14th day of September, 2020.

  
Sherri Harris Allgood, Mayor

ATTEST:  
  
Cathy M. Maness, Clerk